

Application No.: _____ - DP _____ **Circulated for Review:** __ / __ / ____

Approved/Denied: __ / __ / ____ **Expires:** __ / __ / ____

Town of Garrett Park



Town Office

PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896-0084

Tel: 301 933-7488 Fax: 301 933-8932
Garrett-park@comcast.net

Driveway/Parking Pad Permit Application

Property Street Address: _____ PO Box: _____

Lot Number: _____ Block Number: _____ Historic Property? Yes / No

Property Owner Name(s): _____

Address (If different than above): _____

Telephone: (Home) _____ (Work) _____ (Mobil) _____

Email: _____

Applicant (If different from Owner): _____

Relation to Owner (Architect, Builder, other authorized agent): _____

Applicant Address (If different from Owner): _____

Contact Person: _____

Telephone: (H) _____ (W) _____ (Cell) _____

Email: _____

Please provide a detailed description of all work to be performed. (Please note that the driveway /parking pad should be at least 15 feet from any Town tree, and must be built to contain storm water within the street and facilitate its flow along the edge of the road, across the driveway/parking pad. Attach additional sheet if needed):

Historic Area Work Permit required? Yes / No

If 'Yes,' Application/Permit # _____

If 'No,' state reason for not filing: _____

Please submit 2 copies of this application and required site plan. The following information is required before an application can be processed. Each copy should include:

- A site plan showing the size and relationship of any existing and the proposed driveway/parking pad to property lines. This plan should be drawn on a copy of a house location survey, plat or other similar document prepared by a Maryland licensed land surveyor and should show clearly (minimum scale: 1 inch = 20 feet):
 - Exact location (including length and width) of proposed driveway/parking pad, within the Town right-of-way.
 - Location of any trees in the Town right-of-way that are within 20 feet of proposed driveway/parking pad.
- Driveway/Parking Pad permit fee of \$100 (non-refundable). Ck #: _____

I certify that I have the authority to make this application, that the application is correct and that the construction will comply with the Garrett Park Code of Ordinances. I acknowledge this to be a condition of the issuance of this permit, and such issuance in no way limits any of the basic rights of the Town to use and control the public right-of-way.

Signature of owner or authorized agent

Date: ____ / ____ /20____

Name of owner or authorized agent (please print)